

NEBRASKA DEPARTMENT OF HEALTH AND HUMAN SERVICES

GUIDANCE DOCUMENT

“This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Nebraska Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.”

Pursuant to
Neb. Rev. Stat. § 84-901.03



PROVIDER BULLETIN

No. 19-04

Date: July 2, 2019
TO: Medicaid HCBS DD Service Providers
FROM: Courtney Miller, Director
Division of Developmental Disabilities *CM*
BY: Katherine Becker, Policy Administrator II
RE: **Use of SComm in Therap for Secure Communication**

This bulletin is being issued to remind all Medicaid HCBS DD Service Providers that electronic exchange of waiver participant Protected Health Information (PHI) must be sent secure to be compliant with the Health Insurance Portability and Accountability Act (HIPAA).

The Division of Developmental Disabilities web-based case management system, Therap, provides secure messaging, called Secure Communications (SComm). All providers and Division staff have access to Therap SComm. When discussing information about a waiver participant, or sharing documents in regards to a participant, SComm should always be used, rather than email.

Information and training on how to use SComm may be found on the Therap training page at: <https://help.therapservices.net/app/scomm>.

Questions about how to use Therap for this purpose may be directed to Tracy Linko at 307-699-3276 or Tracy.Linko@therapservices.net.

If you have any questions about this provider bulletin, please contact Katie Weidner at Katie.Weidner@nebraska.gov or 402-471-8716.