




PROGRAM INSTRUCTION

SUA-24-PI-01

January 3, 2024

TO: Sub-recipients of the State Unit on Aging

FROM: Penny Clark, Interim Administrator, State Unit on Aging 

BY: Cheryl Kirby, Program Coordinator, State Unit on Aging 

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SUBJECT: Caregiver Information & Assistance

CONTENT: The SUA is making changes to ensure that Caregiver Information & Assistance services, which are being provided to Older Relative Caregivers and Family Caregivers, are being tracked accurately.

In order to accurately attribute units of Caregiver Information & Assistance to Family Caregivers versus Older Relative Caregivers, in PeerPlace, there will need to be two Event Descriptions for this service. One Event Description for Older Relative Caregivers and one for Family Caregivers.

For Caregiver Information & Assistance services being provided beginning 1/1/2024, please ensure that your agency has two event descriptions – one for Family Caregivers and One for Older Relative Caregivers. This distinction will be made by funding source. The two different funding sources will be III-E Family Caregiver and III-E Relative Caregiver. This can be found under the Funder drop-down box in the event details. Please see below:

Required fields are marked with an * asterisk.

Start Date *	End Date
<input type="text"/>	<input type="text"/>
Name *:	<input type="text"/>
Location:	<input type="text"/>
Event Type *:	Select One
Service Type*:	Select One
Funder *:	Select One
Unit Type *:	Select One

This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.

Please keep track of units of Caregiver Information & Assistance as provided to Family Caregivers and Older Relative Caregivers and then enter them into the appropriate Event Description. Caregiver Information & Assistance is a Non-Registered Service that can be provided anonymously, therefore, information to determine whether the caregiver is a Family Caregiver versus an Older Relative Caregiver may not be able to be obtained. In this instance, please attribute the unit of service to Family Caregiver.

For more information on Family Caregivers versus Older Relative Caregivers, please see SUA-20-IM-08 Title III-E Caregivers Defined.

If you have questions, please feel free to contact the SUA at 402-471-2307 or via email at DHHS.Aging@nebraska.gov.